

Madrone Trail Public Charter School

Jackson County, Oregon

Regular meeting of the Board of Directors

Wednesday, May 10, 2017 at 4:30 pm

Madrone Trail Public Charter School – 3070 Ross Lane, Medford, OR 97502

I. Call to order/ Roll call

Amy Gygax called to order the regular meeting of the Madrone Trail Public Charter School Board at 4:30pm at Madrone Trail Public Charter School 3070 Ross Ln. Central Point, OR 97502.

Sarah conducted a roll call. The following persons were present: Amy Gygax, Jane Higgins, Louise Lavergne, Sarah Trujillo, Monica Rathjen, Leann Tourzan, Kellee O'Shea, Brenda Stein, Jodie Arellano

Karen Bailey (Administrator)

II. Opening verse

III. Approval of minutes and agenda adjustments

a.) Approval of April Board Meeting Minutes

Motion approved

Leann Touzan I make a motion to approve the minutes for the April Board Meeting

Jodie Arellano I second the motion

Aye – 5 (Gygax, Higgins, Lavergne, Rathjen, Trujillo, Tourzan, O'Shea, Stein, Arellano)

No – 0

b.) Approval of April Board Work Session Meeting Minutes

Motion approved

Monica Rathjen I make a motion to approve the minutes for the regular March meeting. **Kellee O'Shea** I second the motion.

Aye – 5 (Gygax, Higgins, Lavergne, Rathjen, Trujillo, Tourzan, O’Shea, Stein, Arellano)

No – 0

- c.) **Agenda Adjustments- Amy Gygax** We are having a short presentation from Joe VonDoloski and Cassie Zimmerer. We can remove action item d., we don’t need to approve the Student Wellness Handbook tonight. We need to add Eighth grade trip authorization to action items.

IV. Discussion Items:

- a.) **Presentation from Joe VonDoloski and Cassie Zimmerer** – Discussion of the new management company they are starting, and the ways they might be able to manage Madrone Trail.
- b.) **State of the School Address-** Discussion of new date, and possibly combining the State of the School Address with the Welcome Open House at the beginning of the school year.
- c.) **Climate Survey- Tabled**
- d.) **Budget for the 2017-18 school year** – Discussion of budget.
- e.) **School Calendar for the 2017-18 school year-** Discussion of calendar for next year. A few days were color coded as work days, that were supposed to be vacation days.
- f.) **Board Meeting schedule for the 2017-18 school year-** Discussion of Board Meeting schedule.
- g.) **Student Wellness Handbook- tabled**
- h.) **Director Evaluation: End of year goals report** – Discussion of Director Evaluation, and progress on goals.
- i.) **Grievance hearing request-** Discussion of the issues that have come up between faculty and director. There has been two meetings with an outside mediator, that has brought progress, but no final conclusion. Another facilitated meeting will be arranged.
- j.) **Thank you’s**

V. Action Items

a.) Approval of 2017-18 Budget

Motion Approved

Sarah Trujillo I make a motion to approve the 2017-18 budget. **Kellee O'Shea** I second the motion.

Aye – 5 (Gygax, Higgins, Lavergne, Rathjen, Trujillo, Tourzan, O'Shea, Stein, Arellano)

No – 0

b.) Approval of 2017-18 Calendar

Motion Approved

Brenda Stein I make a motion to approve the 2017-18 Calendar, with corrections. **Louise Lavergne** I second the motion.

Aye – 5 (Gygax, Higgins, Lavergne, Rathjen, Trujillo, Tourzan, O'Shea, Stein, Arellano)

No – 0

c.) Approval of 2017-18 Board Meeting Schedule

Motion Approved

Leann Tourzan I make a motion to approve the 2017-18 Board Meeting Schedule. **Monica Rathjen** I second the motion.

Aye – 5 (Gygax, Higgins, Lavergne, Rathjen, Trujillo, Tourzan, O'Shea, Stein, Arellano)

No – 0

d.) Re-election of Board members

Jane Higgins will complete her term on the Board. A new teacher will be elected.

Amy Gygax I move to re-elect Brenda Stein to the Board for a term of one year. **Sarah Trujillo** I second the motion.

Aye – 5 (Gygax, Higgins, Lavergne, Rathjen, Trujillo, Tourzan, O’Shea, Stein, Arellano)

No – 0

Leann Tourzan I move to re-elect Sarah Trujillo to the Board for a term of one year. **Louise Lavergne** I second the motion.

Aye – 5 (Gygax, Higgins, Lavergne, Rathjen, Trujillo, Tourzan, O’Shea, Stein, Arellano)

No- 0

Brenda Stein I move to re-elect Kellee O’Shea for a two year term. **Amy Gygax** I second the motion.

Aye – 5 (Gygax, Higgins, Lavergne, Rathjen, Trujillo, Tourzan, O’Shea, Stein, Arellano)

No – 0

Leann Tourzan I move to re-elect Louise Lavergne to the Board for a term of one year. **Sarah Trujillo** I second the motion.

Aye – 5 (Gygax, Higgins, Lavergne, Rathjen, Trujillo, Tourzan, O’Shea, Stein, Arellano)

No – 0

Leann Tourzan I move to re-elect Monica Rathjen to the Board for a term of one year. **Louise Lavergene** I second the motion.

Aye – 5 (Gygax, Higgins, Lavergne, Rathjen, Trujillo, Tourzan, O’Shea, Stein, Arellano)

No – 0

Amy Gygax I move to re-elect Leann Tourzan to the Board. **Monica Rathjen** I second the motion.

Aye – 5 (Gygax, Higgins, Lavergne, Rathjen, Trujillo, Tourzan, O’Shea, Stein, Arellano)

No – 0

Jane Higgins I move to re-elect Amy Gygax to the Board. **Louise Lavergne** I second the motion.

Aye – 5 (Gygax, Higgins, Lavergne, Rathjen, Trujillo, Tourzan, O’Shea, Stein, Arellano)

No – 0

Amy Gygax I move to re-elect Jodie Arellano to the Board for a term of two years. **Monica Rathjen** I second the motion.

Aye – 5 (Gygax, Higgins, Lavergne, Rathjen, Trujillo, Tourzan, O’Shea, Stein, Arellano)

No – 0

e.) Approval of Eight Grade Trip to Hawaii

Motion Approved

Amy Gygax I make a motion to approve the out of state travel for the eighth-grade trip. **Kellee O’Shea** I second the motion.

Aye – 5 (Gygax, Higgins, Lavergne, Rathjen, Trujillo, Tourzan, O’Shea, Stein, Arellano)

No – 0

VI. Informational items

a.) Directors report- Karen Bailey Tomorrow, Ms. Higgins is joining us at our Rotary Club, where we will present two of her students with Student of the Year awards.

b.) Teachers report

VII. Closing verse

VIII. Meeting adjourned

Minutes submitted by: Sarah Trujillo

Minutes approved by: _____

Board President