

Madrone Trail Public Charter School

Jackson County, Oregon

Regular meeting of the Board of Directors

Tuesday, July 25, 2018 at 5:30 pm

Madrone Trail Public Charter School – 3070 Ross Lane, Medford, OR 97502

1. Call to order/ roll call

Monica Rathjen called to order the regular meeting of the Madrone Trail Public Charter School Board at 5:30 pm at Madrone Trail Public Charter School 3070 Ross Ln. Central Point, OR 97502. Monica Rathjen conducted roll call

present: Monica Rathjen, Erik Johnsen, Gesine Abraham, Alyssum Barber, William Mieger, Steve Farrington, Nancy Escherich, and Cori Royer.

2. Opening verse

3. Public Comment – None

4. Thank you's – Karen and Tracy

5. Informational Items

a. Faculty Report – Nancy – teachers at trainings this summer. All teachers doing RSC, Eugene Schwartz. Or Portland. **Gesine Abraham** – Is there a plan for them mentored. Nancy – Mactilde is mentoring. **Cori Royer** - Still hiring for a games teacher. Also looking for a music teacher.

b. Director's Report – Cori Royer- Offer extended on a seventh-grade teacher. Meeting with Michelle Cummings yesterday. She had not met Cori prior. Discussion around going back to games teacher when position is over.

6. Discussion items

a. Ms. Higgins's field trip – Gesine Abraham – Tom has insurance for his field trips. Madrone trail can be listed on his insurance. Tom needs name of school and contact information. Our insurance recommends two chaperones while Tom typically has just one. Tom has his three guides and they are on

24/7. They do this on a regular basis and are willing to have the second chaperones. **Monica Rathjen** - followed up with Lloyd at insurance and he felt we should be listed on their insurance. He also stated we need to have a waiver signed by the parents. This waiver states the parents understands the risks and responsibilities associated to this type of outing. Discussion around a backup plan if fires are in area and knowing what those might be in case of fire or inclement weather. This will be discussed again at the August meeting if this appears likely.

- b. Kindergarten, preschool program review – Cori Royer-** Classroom preparation is being completed and supplies being acquired. Chelsea hired for the preschool.
- c. Update on director search – Erik Johnsen –** We have had a couple applications but none with experience. Andrea had communicated that right now wasn't the right time for her. She may be available later in the school year. **Monica Rathjen** – It is still advertised on several websites.
- d. Board/school community communication – Monica Rathjen** – Erik set up a group email for public comments. If it is a group email does it then become part of the record? People need to know that if it is the case. Will be working with OSBA to confirm this. **Erik Johnsen** - discussed a letter sent from Lorraine to the board. **Gesine Abraham** – there should be a policy around how communication is directed back to the person who initiated the email.

Nancy Escherich left the meeting at 6:22 pm.

- e. Open Executive Session ORS 192.660(2)(f)**
- f. Close Executive Session ORS 192.660 (2)(f)**

7. Action Items

- a. Vote on Ms. Higgins's field trip request**

Motion Approved

Gesine Abraham – I make a motion to approve Ms. Higgins field trip request with two faculty members in attendance.

Erik Johnsen – I second the motion

Aye – 4 (Rathjen, Johnson, Abraham, Farrington)

No – 0

8. Review important upcoming dates

August 6th - 1 pm Cell Phone policy work session
August 14th – 8:30 am Field Trip policy work session
August 15th - Board meeting 10 -12, OSBA training 1-4 pm.

9. Closing verse

10. Meeting Adjourned

Minutes submitted by: Steve Farrington

Minutes approved by: _____

Board President