

**Madrone Trail  
Public Charter School**

Code: **JHFE-AR(3)**  
Adopted: **5/8/2019**

**Abuse of a Child Investigations Conducted on School Premises**

The Department of Human Services (DHS) or a law enforcement agency has the authority to conduct an investigation of a report of child abuse on school premises according to Oregon Revised Statute (ORS) 419B.045. The school director must be notified that the investigation is to take place, unless the administrator is a subject of the investigation. The investigator is not required to reveal information about the investigation to the school as a condition of conducting the investigation.

After the investigator provides adequate identification, school staff shall allow access to the child and provide a private space for conducting the interview. The investigator shall be advised by the school director or a school staff member of a child's relevant disabling conditions, if any, prior to any interview with the child. The school director or designee may, at the investigator's discretion, be present to facilitate the investigation.

School staff may only notify DHS, the law enforcement agency or school employees that are necessary to enable the investigation. School staff may not notify any other persons, including the child's parent(s) or guardian(s).

Investigator Name (Printed)

Name of Agency

Name of Worker's/Investigator's Supervisor

Supervisor Contact Information

Investigator Position and Badge or ID Number

Student Name

School

Investigator Signature

Date

Γ Investigator refused to sign. District staff should not deny entry based on refusal to sign.

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**FOR COMPLETION BY SCHOOL STAFF**

Γ Student not available for interview

Γ Student refused to be interviewed

Γ Director participated in interview

Name of Director Notified

Name of Office Staff Involved

Name of Participating Director

**This form should be placed in a separate secure file and not in the student's file.**